



Office of the Zoning Administrator

100 N. Wall St.

Denmark, WI 54208

Ph. 920-309-0721

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APPLICATION for CONDITIONAL USE PERMIT

This Application **must be completed in full**. The Village of Denmark **cannot accept** an incomplete Application Form or an Application Packet lacking all required information. **Six paper copies and one digital (PDF) copy** of the application packet is required.

Contact Information:

Property Owner: _____

Address: _____

Phone: _____ Email: _____

Applicant (if different from Property Owner): _____

Address: _____

Phone: _____ Email: _____

Property Description:

Address: _____ Tax Parcel Number: _____

(If additional parcels, please attach as separate sheet)

Current Use of Property: _____

Conditional Use Requested:

Specify the requested Conditional Use, as provided for in Section 315-52 of the Zoning Ordinance:

The Conditional Use is requested so that the property may be used in the following specific manner or for the following specific purposes:

Additional Comments (if any):

Application Checklist:

The purpose of the Application Checklist is to ensure a complete submittal has been prepared and to expedite the review process. The checklist is not necessarily inclusive of all requirements needed to obtain Site Plan approval and does not absolve the Applicant from compliance with other applicable sections of the Zoning Ordinance.

The Application Checklist **shall be completed in full** by entering one of the following into each box in the Code column in the table below:

✓	Shown on Site Plan Drawing	#	Included with Application
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Code	Conditional Use Permit Application Submittal Requirements
	Names and addresses of all opposite and abutting property owners of record.
	Description of the subject site by lot, block, and recorded subdivision or by metes and bounds; address of the subject site; type of structure; proposed operation or use of the structure or site; number of employees; and the zoning district within which the subject site is located. <i>[Please provide this information in a Word document].</i>
	Building, site, and operation plans of the proposed use.
	Description of areas designated floodland or floodplain, as applicable.
	A Plat of Survey prepared by a registered land surveyor showing all of the information required under Chapter 236 Wis. Stats., the mean and historic high water lines and floodlands on or within 40 feet of the subject premises and existing structures, paving, and landscaping.

Additional plans and data may be required if determined to be necessary in order to complete a thorough and efficient review. Certain submission requirements may be waived when determined to be superfluous.

Application Fee:

The Application Fee for a Conditional Use Permit is **\$300.00**. The Application shall not be accepted until the Application Fee has been paid.

Consultant Fees:

The Village may retain the services of professional consultants to assist in the review of a proposal coming before the Plan Commission and/or Village Board. The submittal of an application under the zoning ordinance shall be construed as an agreement to pay for such professional review services.

Signature:

Applicant Signature: _____ Date: _____